

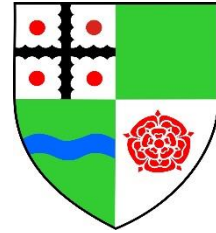
Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
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13th May 2024

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 20th May 2024 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', written over a horizontal line.

Mrs Tracy Morris
Clerk to the Council



CLW PC AGENDA

Agenda

- 1. Welcome to Public**
- 2. To receive and accept apologies**
- 3. Declaration of Interest**
- 4. Public Participation** (Mr B Foote - Clayton le Woods Bowlers Crown Green Bowling Club)
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 15th April 2024 (Attached)**
- 6. To approve the Minutes of the Annual Parish Meeting held on Monday 15th April 2024 (Attached)**
- 7. Clerk's Report (To Follow)**
- 8. Reports:**
 1. Report on War Memorial Committee Meeting held on Wednesday 8th May 2024 (Annual Precept Request 2024/25 £4250)
 2. Summer Fair Working Group Report from Meeting held on Wednesday 15th May 2024
- 9. To Approve Cllr P Gabbott Chairman's Allowance 6 Months in Arrears**
From December 2023 to May 2024 (£250.00)



CLW PC AGENDA

10. Accounts for Payment

All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

1. Payments April/May 2024

Voucher	Code	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	
21	Summer Fair	Virgin Money	Summer Fair	Amazon	S	28.20	5.64	33.84	
19	NALC/SLCC	Virgin Money	Annual Membership	NALC/LALC	Z	1,452.05		1,452.05	
38	Bowling Green General Repairs	Virgin Money	CLW Bowling Green Maint	Kevin Bond	Z	118.33		118.33	
40	Sundries	Virgin Money	Sundries	Centurion Gallery	S	294.02	58.80	352.82	
41	Office Rental	Virgin Money	Annual Gas Check	Lancashire Gas Service	S	234.00	46.80	280.80	
43	Summer Fair	Virgin Money	Reimbursement	Amazon (1)	S	16.65	3.33	19.98	
39	Summer Fair	Virgin Money	Sundries	Argos Ltd	Z	15.98		15.98	
23	Bowling Green General Repairs	Virgin Money	CLW Bowling Green Maint	East Riding Turf Care	S	91.19	18.24	109.43	
27	ICT	Natwest Bank	D/D	Website/Email Management	Easy Websites	S	66.00	13.20	79.20
24	Utility Bills	Virgin Money	Utility Bill	Water Plus	S	6.70	1.34	8.04	
30	Phone	Natwest Bank	D/D	Phones/Broadband	O2	36.36	7.27	43.63	
34	Phone	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
35	Phone	Virgin Money	D/D	Phones/Broadband	BT	49.59	9.92	59.51	
32	Office Rental	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	76.67	15.33	92.00
37	Bowling Green Lease	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
26	Clayton Cup	Virgin Money	Clayton Cup	Bowls Buddies LLP	X	517.96		517.96	
28	Employee 1	Virgin Money	S/O	Salary	Employee 01	E	1,722.67		1,722.67
36	Lengthsmen	Virgin Money	S/O	Salary	Lengthsmen CD	X	87.20		87.20
29	Pension Costs	Natwest Bank	D/D	Pension	LCC Pension Employer,	E	899.66		899.66
25	Sundries	Virgin Money		Office Cleaning	G Lloyd	X	108.00		108.00
33	Employee 2	Virgin Money	S/O	Salary	Employee 02	E	1,036.08		1,036.08
31	Lengthsmen	Virgin Money	S/O	Salary	Lengthsmen ME	E	348.80		348.80
23	Bowling Green General Repairs	Virgin Money	CLW Bowling Green Maint	East Riding Turf Care	Z	189.00		189.00	
24	Utility Bills	Virgin Money	Utility Bill	Water Plus	Z	34.82		34.82	
45	Expenses	Virgin Money		Chairman's Expenses	Cllr P Gabbott	Z	200.00		200.00
45	Expenses	Virgin Money		Chairman's Expenses	Cllr P Gabbott	Z	50.00		50.00
46	War Memorial Grant	Virgin Money	Precept	WLW & CLW War Memc	Z	4,250.00		4,250.00	
44	Summer Fair	Virgin Money		Portable Toilets	North West Portables	S	690.00	138.00	828.00
42	Utility Bills	Virgin Money		Utility Bill	NPower	L	130.18	6.51	136.69
Total						12,806.61	325.88	13,132.49	

2. Receipts April 2024

Voucher	Code	Bank	Receipt No	Description	Supplier	VAT Type	Net
1	Bank Interest	Virgin Money	B/T	Bank Interest	Virgin Money	X	0.27
7	Bank Interest	Natwest Bank		Bank Interest	Natwest Bank	X	81.58
Total						81.85	81.85

11. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1.Reference: 24/00249/FULHH Proposal: Single storey rear extension (following demolition of existing single storey rear projection) Location: 9 Kielder Gardens Leyland PR25 5AB

2.Reference: 24/00274/FULHH Proposal: Location: Single storey rear extension 5 Glenmore Clayton-le-Woods Chorley PR6 7TA



CLW PC AGENDA

3.Reference: 24/00278/FULHH Proposal: Location: Single storey side/rear extension 35 Barleyfield Bamber Bridge Preston PR5 8JH

4.Reference: 24/00256/FULHH Proposal: Conversion of integral double garage to habitable accommodation (retrospective) Location: 28 Whinfell Close, Clayton-le-Woods, Leyland, PR25 5AL

5.Reference: 24/00295/MNMA Proposal: Minor non material amendment to planning permission ref: 20/00377/FULMAJ (Erection of 115 dwellings with associated parking, landscaping, drainage, pump station, layout of roads and footways and other associated works) to amend the description of development to: "Full planning permission for residential development including associated parking, landscaping, drainage, pump station, the layout of roads and footways and other associated works" Location: Land Adjoining Cuerden Residential Park, Nell Lane, Cuerden

6.Reference: 24/00298/TPO Proposal: Application for works to protected trees - Chorley BC TPO 8 (Cuerden) 2013: Thinning works to G10, W2, W3 and W4. Location: Cuerden Hall, Shady Lane, Cuerden, Bamber Bridge, Preston, PR5 6AZ

7.Reference: 24/00344/FULHH Proposal: Single storey rear extension to existing garage, following conversion to habitable accommodation Location: 15 Parkhurst Avenue Clayton-le-Woods Leyland PR25 5PF

12. Correspondence

WMC Invitation to D-Day Commemorative Service on Thursday 6th June 2024 at 2pm at the War Memorial Site Preston Road.

13. Motion to Exclude Press and Public

Due to Sensitive Staffing Information.

14. Staffing Report

1. Admin Assistant Back Pay (See Addendum)
2. Clerk's Job Evaluation Back Pay (See Addendum)

15. Date for Next Meetings

1.The next full parish council meeting is proposed to be held on Monday 17th June 2024 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

2.Communications Committee Meeting to be held on Tuesday 21st May 2024 at 7.00pm at the Parish Office.